

Park Glen Neighborhood Association

Minutes of March 15, 2021 Board Meeting

Location – Online Meeting

- via <https://global.gotomeeting.com/join/955310189> or (571) 317-3122 with Access Code: 955-310-189.

APPROVED
BY BOARD
OF
DIRECTORS
ON 5/17/21

Close Session Appeal Meeting (held before regular board meeting)

- At 6:00 pm, the Board met in closed session to hear and discuss separately two homeowner appeals.
 - At 6:00 pm an appeal to an ACC decision regarding a request for a flagstone pathway in the front yard from the sidewalk to fence on the south side of the property (Account# PKGN58860).
 - At 6:20 pm an appeal to an ACC decision regarding a request for a retaining wall with a fence on top facing the street (Account # PKGN95973).

Call to Order

- Susan Kenney started the meeting at 7:05 p.m. and quorum was met, and the meeting was called to order.
- The following Board Members were present: Susan Kenny, Tom Kaul, Paul Grove, Beth Rutkoski, and Leslie Graham.

Susan Kenney made a motion to appoint Park Glen homeowner Leslie Graham to fill the vacant Board Secretary position. Beth Rutkoski seconded. None opposed. Motion passed unanimously.

Announcement of Board Actions since the February 22, 2021 Board Meeting

- On March 10, 2021, **Susan Kenney made a motion to expend not more than \$30 to upgrade our [Park-Glen.org](https://park-glen.org) website so that it is encrypted, with Secure Socket Layer (SSL). This is an annual cost.** Kelly Wingo seconded. None opposed. Motion passed unanimously. After this motion Susan found out the website would need to be updated to a newer platform before this could be done. She is continuing to research to determine what should be done next.
- On March 4, 2021, **Beth Rutkoski made a motion to designate Susan Kenney to go to the NUSA (Neighborhood USA) Conference for Park Glen Neighborhood Association.** Kelly Wingo seconded. None opposed. Motion passed unanimously.

Consideration of February 22, 2021 Board Meeting Minutes

- Minutes were not available yet and will be put on the agenda for the April 19, 2021 board meeting.

Board Member Reports & Comments

- President's Report - Susan Kenney
 - Sidewalk Project #3 Update – Daniel Guido sent the Concrete Construction Company and Annie Up Tree Service the contracts; the two companies are in the process of reviewing the contracts. Daniel is in the process of getting the letters mailed out to those who sidewalk needs to be fixed. Construction is projected to start on May 1, 2021.
 - PID6 decided at its Feb. 25th meeting to not install Fort Worth bike sharing in Arcadia Park. They are looking to expend \$100,000 to continue to add exercise equipment to Arcadia Park. They are also looking to add a crushed granite trail behind the tennis courts in a wooded area at the Arcadia Park playground at the end of Glen Springs. Their next meeting is March 25th at 6:30 pm. For oth-

er updates from that meeting or what was discussed can be found at PID6.org.

- City Construction: Basswood and HW 377 intersection, they will be making two left turning lanes on Basswood leading to the north on HW377. No start dated determined yet.
- City Construction: Kroger Dr. construction between Ray White Rd. and HW 377 is to begin in May 2021. Kroger Dr. will become a four-lane road. Also, a traffic light at Ray White and Central HS middle driveway on Ray White will be added.
- Other Board member Reports & Comments

Community Manager's Report – NMI reported on the following:

- Neighborhood Updates/Status Report - Management Report
- Monthly Financial Reports - February 2021

Treasurer's Report – Paul Groves reported on the following:

- Tracking Report - Accounts Receivable Status
 - about 8.8% have not paid assessments
- Benevolence Fund Report - New income of \$150 from a newsletter ad. \$1,913 total currently. This is used as special needs arise within the neighborhood.

Events & Activities Report

- Scholarship Program coming up. Information and application will be put on website (ParkGlen.org) in early April. Typically, applications are accepted between May 1-June 1st.

Business & Motions

- **Paul Grove made a motion to approve homeowner appeal to an ACC decision regarding a request for a flagstone pathway in the front yard from the sidewalk to fence on the south side of the property contingent upon finishing out the pathway with crushed granite or concrete between the paved stones (Account# PKGN58860).** Beth Rutkoski seconded. None opposed. Motion passed unanimously. With a deadline of three months.
- **Beth Rutkoski made a motion to approve homeowner appeal to an ACC decision regarding a request for a retaining wall with a fence on top facing the street (Account #PKGN95973).** Tom Kaul seconded. None opposed. Motion passed unanimously.
- Paul Grove went over the proposed 2021 Scholarship Guidelines and Application. **Susan Kenney made a motion to approve the PGNA Scholarship Application and Guidelines for 2021.** Application and Guidelines will be available in April 2021 on ParkGlen.org. Tom Kaul seconded. None opposed. Motion passed unanimously.
- City of Fort Worth is going to replace the Playground at Arcadia Park #3, located at 4800 Seneca Drive. Our community can recommend which of three playground designs we prefer to be built. Leslie Graham, homeowner and designer of the Survey, went over the results of the Playground #3 Survey that PGNA put on Facebook and e-blasted out and posted on the ParkGlen.org website. **Susan Kenney made a motion to select Design Option #3 with natural colors for Arcadia Park #3.** Beth Rutkoski seconded. None opposed. Motion passed unanimously.
- Request for PGNA to hold a virtual Town Hall for election candidates? Susan Kenney was going to ask the homeowner who requested this to see if they would organize a PGNA virtual Town Hall for the city council district, school districts, and mayor election.
- Discussion to ask the PID6 to do a master plan for Arcadia Park which would include the full input from the homeowners and residents from the community. **Susan Kenney made a motion ask the PID6 to develop a master plan for Arcadia Park which would include the full input from the homeowners and residents from the community.** Beth Rutkoski seconded. Motion passed unanimously.
- **Beth Rutkoski made a motion to ask the PID6 to notify PGNA with advance notice when new improve-**

- ments are planned for Arcadia Park. Tom Kaul seconded. [Motion passed unanimously.](#)
- Paul Grove made a motion to ask the PID6 to provide shade trees and shade sails ,or something similar, to the Arcadia Park #3 playground that will be under construction in 2021. Beth Rutkoski seconded. [Motion passed unanimously.](#)
- Other Business & Motions - None

Member Comments - None

Adjourn

- Meeting adjourned at 8:42 p.m.
- Next Board Meeting is scheduled for April 19, 2021 at 7:00 p.m. online via GoToMeetings, see [Park-Glen.org](#) for login information.



March 11, 2021

district4@fortworthtexas.gov
cary.moon@fortworthtexas.gov

Office (817) 392-8804

FROM THE DESK OF COUNCIL MEMBER CARY MOON

PROJECT UPDATE: Kroger Dr Phase II

The City of Fort Worth council approved M&C 21-0147, a contract of \$3.2 million, to begin Phase II of Kroger Dr. Road improvements on Kroger Dr. from Ray White to Park Vista Circle will include widening Kroger Dr. from a 2 to a 4 lane undivided thoroughfare. Traffic signals at the Kroger Distribution center and at Park Vista Circle will also be added. Other measurable improvements will include a 10 foot shared concrete sidewalk on the south side of the road and a median opening and traffic signal at Central High School's middle driveway on Ray White. This project is funded using allocated 2018 Bond Program Funds. Construction begins May 2021



Council Member Cary G. Moon

City Council District 4 ★200 Texas Street ★Fort Worth, Texas 76102

(817) 392-8804★district4@fortworthtexas.gov

Park Glen Neighborhood Association

Management Report through February 12, 2021 to March 12, 2021

Administrative

Homeowner Contact:

- 6 resale certificate inquiries.
- 12 regarding violations (this includes violations on their own properties or neighbors)
- 1 conversation regarding streets/street parking.
- 36 inquiries on balances, statement requests for new assessment, credit refunds and ledger requests for refinancing.
- 4 emails requesting contact change information (or adding of email/phone numbers)
- 12 conversations regarding Property Modifications requirements/information.

Neighborhood Management's local office continues to be closed to outside traffic due to the ongoing COVID pandemic. All personnel continue to work normal duties.

*Manager Christina Fountain was out of office due to Winter Storm and Illness.

Change of Ownership

12 Properties had ownership changes processed from through February 12, 2021 to March 12, 2021.

ACC Applications from 2/12/2021 through 3/12/2021

25 ACC applications have been received from owners since 2/12/2021.

- 15 applications were approved for:
 - Exterior Painting (Trim, Door and/or Garage)
 - Landscaping
 - Patio cover
 - Pool Installation
 - Roof Replacement
 - Sheds
 - Sidewalk
 - Window Replacements
- 10 applications are pending

Park Glen Neighborhood Association

Management Report through February 12, 2021 to March 12, 2021

Violation Summary Report Through 2/11/2021

Courtesy Notice - 265

- Air Conditioning Unit - **1**
- Architectural - **5**
- Basketball Goal - **11**
- Boat - **1**
- Exterior Maintenance - Paint and/or Stain - **14**
- Fence - **28**
- Flags - **3**
- Garbage Cans - **89**
- Landscaping - **64**
- Parking - **2**
- Recreational/Commercial Vehicle - **1**
- Signage - **19**
- Stored/Inoperable Vehicle(s) - **4**
- Unauthorized animals - **1**
- Unsightly Items - **29**

Monitor - 2

- Basketball Goal - **1**
- Landscaping - **1**

Warning Notice 28 (2nd Notices)

- Architectural - **2**
- Basketball Goal - **7**
- Exterior Maintenance - Paint and/or Stain - **3**
- Fence - **2**
- Garbage Cans - **4**
- Landscaping - **3**
- Unsightly Items - **3**

Total: 151 Open and Monitored Violations.

Park Glen Neighborhood Association

Management Report through February 12, 2021 to March 12, 2021

Accounting

Please refer to attached reports for Balance Sheets and Budget Comparison Summary for February 2021.

Collections

As of 3/10/2020, below is a summary of legal and non-legal collections.

SUMMARY of all Collection Items

Application of Foreclosure Lawsuit **1**
At Attorney - Lien Notice sent **5**
Attorney – Judicial Foreclosure **1**
Attorney Payment Plan **3**
Attorney Payment Plan Follow up **3**
Balance Settled **135**
Bankruptcy Hold **3**
Collection Fee Statement (2 or less) **219**
Delinquent Balance Reminder **33**
Foreclosure **1**
Payment Plan **1**
Pre-Referral **Letter 1**
Resale Hold **1**

Total 407

Legal:

3 Combo – Collections/Deed Restrictions/Pre-Litigation
1 Judicial Foreclosures
4 Collection Pre-Litigation
7 Active Post Judgments
1 Bankruptcy
2 Active Payment Plans

****The owner of the property that was went to foreclosure sale in February has 180 days to redeem the property and has contacted the attorney's office that they intend to redeem.**

Respectfully Submitted,

Christina M. Fountain, FL CAM
Neighborhood Management, Inc.

Park Glen Neighborhood Association, Inc.

Balance Sheet as of 2/28/2021

Asset	Operating	Reserve	Total
Current Assets			
1000 - CAB Operating Checking *4480	\$4,934.73		\$4,934.73
1001 - CAB Operating Money Mkt *9421	\$74,902.73		\$74,902.73
1020 - PPB Operating Account	\$154,284.90		\$154,284.90
1101 - TCB Reserve Money Mkt *2228		\$71,563.35	\$71,563.35
1102 - AAB ICS Reserve MM *845		\$125,702.84	\$125,702.84
1120 - Pacific Premier Reserve Money Mkt		\$79,875.15	\$79,875.15
1200 - CDARS Reserve CD 52 weeks 08/26/21*9787		\$128,361.25	\$128,361.25
1201 - CDARS Reserve CD 52 weeks 08/26/21* 0238		\$128,361.24	\$128,361.24
1600 - Accounts Receivable	\$95,808.38		\$95,808.38
1605 - Allowance for Doubtful Accts	(\$78,970.07)		(\$78,970.07)
1715 - Prepaid Taxes	\$171.00		\$171.00
Total Current Assets	\$251,131.67	\$533,863.83	\$784,995.50
Total Asset	\$251,131.67	\$533,863.83	\$784,995.50
Liability / Equity			
Current Liabilities			
2003 - Due to Mgmt. Co.--Trf Fees	\$120.00		\$120.00
2050 - Prepaid Owners Assessments	\$9,199.71		\$9,199.71
2003-99 - Due to NMI--Collect Ltr/Pmt Plans/Admin	\$2,990.00		\$2,990.00
Total Current Liabilities	\$12,309.71		\$12,309.71
Equity			
3500 - Fund Balance Retained	\$83,620.15	\$617,330.12	\$700,950.27
3550 - Current Year Gain / Loss	\$162,892.85	(\$83,466.29)	\$79,426.56
3600 - Prior Year Adjustments	(\$7,691.04)		(\$7,691.04)
Total Equity	\$238,821.96	\$533,863.83	\$772,685.79
Total Liability / Equity	\$251,131.67	\$533,863.83	\$784,995.50

Park Glen Neighborhood Association, Inc.

Statement of Revenues and Expenses 2/1/2021 - 2/28/2021

	Current Period			Year To Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Operating Income							
Income							
4100 - Assessments	-	-	-	218,922.00	218,922.00	-	218,922.00
4400 - Closing Fee (Initiation/Transfer/Working Capital)	-	-	-	66.00	-	66.00	-
4500 - Interest Income	8.81	-	8.81	43.03	-	43.03	-
4550 - Interest on Assessments (Delinquent)	453.96	208.33	245.63	453.96	1,041.65	(587.69)	2,500.00
4603 - Social Event Income	-	416.67	(416.67)	4,384.91	2,083.35	2,301.56	5,000.00
Total Income	462.77	625.00	(162.23)	223,869.90	222,047.00	1,822.90	226,422.00
Total Income	462.77	625.00	(162.23)	223,869.90	222,047.00	1,822.90	226,422.00
Operating Expense							
General and Administrative Expenses							
5104 - Administrative	(15.00)	-	15.00	3,606.95	3,400.00	(206.95)	3,400.00
5105 - Postage	52.15	208.33	156.18	271.15	1,041.65	770.50	2,500.00
5107 - Social Committee/Community Events	-	666.67	666.67	203.06	3,333.35	3,130.29	8,000.00
5107-02 - Community Programs	-	166.67	166.67	1,543.56	833.35	(710.21)	2,000.00
5112 - Committee Expense	-	41.67	41.67	375.00	208.35	(166.65)	500.00
5113 - Professional Management	6,942.00	6,942.00	-	34,710.00	34,710.00	-	83,304.00
5114 - Storage	180.00	183.33	3.33	1,020.00	916.65	(103.35)	2,200.00
5115 - Website/Portal	-	10.00	10.00	-	50.00	50.00	120.00
5116 - Association Meetings	-	20.00	20.00	133.00	100.00	(33.00)	240.00
5117 - Licenses, Permits & Fees	-	10.00	10.00	-	50.00	50.00	120.00
5118 - Hospitality	-	125.00	125.00	-	625.00	625.00	1,500.00
5120 - Copies	-	133.33	133.33	-	666.65	666.65	1,600.00
5176 - Legal Fees	-	400.00	400.00	-	2,000.00	2,000.00	4,800.00
5180 - Other Professional	-	-	-	5,936.85	2,500.00	(3,436.85)	6,250.00
5181 - Audit & Accounting	-	-	-	-	700.00	700.00	700.00
5184 - Scholarships/Charity	-	-	-	-	-	-	5,000.00
Total General and Administrative Expenses	7,159.15	8,907.00	1,747.85	47,799.57	51,135.00	3,335.43	122,234.00
Other Expense							
5190 - Bad Debt Expense	10.00	-	(10.00)	572.48	-	(572.48)	-
Total Other Expense	10.00	-	(10.00)	572.48	-	(572.48)	-
Taxes							
5202 - Corporate Income Tax	-	-	-	-	-	-	2,500.00
Total Taxes	-	-	-	-	-	-	2,500.00

Park Glen Neighborhood Association, Inc.

Statement of Revenues and Expenses 2/1/2021 - 2/28/2021

	Current Period			Year To Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Operating Expense							
Insurance							
5250 - Commercial Package Insurance	-	-	-	8,465.00	9,000.00	535.00	18,000.00
5252 - Umbrella Policy	-	-	-	-	-	-	1,000.00
Total Insurance	-	-	-	8,465.00	9,000.00	535.00	19,000.00
Infrastructure and Maintenance							
5470 - Community Maintenance & Repairs	-	1,250.00	1,250.00	4,140.00	6,250.00	2,110.00	15,000.00
Total Infrastructure and Maintenance	-	1,250.00	1,250.00	4,140.00	6,250.00	2,110.00	15,000.00
Reserves							
6000 - Reserve Contribution	-	-	-	-	-	-	67,688.00
Total Reserves	-	-	-	-	-	-	67,688.00
Total Expense	7,169.15	10,157.00	2,987.85	60,977.05	66,385.00	5,407.95	226,422.00
Operating Net Total	(6,706.38)	(9,532.00)	2,825.62	162,892.85	155,662.00	7,230.85	-

Park Glen Neighborhood Association, Inc.

Statement of Revenues and Expenses 2/1/2021 - 2/28/2021

	Current Period			Year To Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Reserve Income							
Income							
4500 - Interest Income	170.41	-	170.41	931.71	-	931.71	-
4750 - Reserve Fund Contribution Income	-	-	-	-	-	-	67,688.00
Total Income	170.41	-	170.41	931.71	-	931.71	67,688.00
Total Income	170.41	-	170.41	931.71	-	931.71	67,688.00
Reserve Expense							
Infrastructure and Maintenance							
5470 - Community Maintenance & Repairs	5,769.00	-	(5,769.00)	8,299.00	-	(8,299.00)	-
5478 - Sidewalk Repair & Root Mitigation	-	-	-	76,099.00	-	(76,099.00)	-
Total Infrastructure and Maintenance	5,769.00	-	(5,769.00)	84,398.00	-	(84,398.00)	-
Total Expense	5,769.00	-	(5,769.00)	84,398.00	-	(84,398.00)	-
Reserve Net Total	(5,598.59)	-	(5,598.59)	(83,466.29)	-	(83,466.29)	67,688.00
Net Total	(12,304.97)	(9,532.00)	(2,772.97)	79,426.56	155,662.00	(76,235.44)	67,688.00

PARK GLEN NEIGHBORHOOD ASSOCIATION 2021 SCHOLARSHIP PROGRAM GUIDELINES AND APPLICATION

A. PURPOSE:

The Park Glen Neighborhood Association has authorized the Scholarship Program to recognize, reward, and develop members of our neighborhood and their dependents who have exhibited commendable academic success, leadership, and volunteer & extracurricular involvement.

B. GUIDELINES

1. A number of scholarships of ~~\$500~~ \$400 or more will be awarded for graduate or undergraduate (post-high school) study in the upcoming fall semester. The \$ amount of each scholarship will depend on the total number of scholarships awarded (see table at right).

Number Awarded	Value
8 or fewer	\$600
9	\$525
10	\$475
11	\$425
12	\$400

2. Park Glen homeowner Julie Grove will serve as the Scholarship Program Coordinator. In the event of a vacancy in the position of Program Coordinator, the PGNA President shall designate himself or herself, another Board member, or (with approval by the Board) a responsible non-Board member. The Program Coordinator must affirm in advance that he or she knows of no close connection to any potential scholarship applicant. Examples of "close connections" are relatives, close friends, and children of close friends. Later, it is not disqualifying if the Coordinator turns out to know or be acquainted with an applicant.

3. The PGNA President shall appoint a Scholarship Selection Committee made up of at least three Park Glen homeowners, with approval by the Board. The Program Coordinator may not serve on the Selection Committee. It is desirable for committee members to have some insight into one or more of the following, through either personal or a child's experiences:

- a. involvement in activities during high school
- b. pursuit of academic success in high school or college
- c. the process of applying, selecting, and transitioning to college

Selection Committee members must affirm in advance that they know of no acquaintance with any potential scholarship applicant. Later, if it turns out that a selection committee member has an acquaintance with an applicant, that committee member must abstain from giving any score or input on that application, with the average of all other committee members' scores for that application inserted instead.

4. The Selection Committee will select the recipients of scholarships based on eligibility requirements and the Application Scoring System (outlined in the box to the right). However, the committee may deviate from the scoring system and use any other criteria, factors, system, or methods they desire.

5. ~~The number of scholarships to be awarded will be decided by the selection committee within a range that is based on the number of applications received (see table on next page).~~ The committee has the flexibility to set the number of scholarship awards between 40% and 80% of the number of valid applications received, not to exceed 12 awards.

Application Scoring System
For each application, score 0 to 3 points for each line below. 0 = Information not provided 1 = Poor, 2 = Good, 3 = Excellent Maximum score per application is 10 lines x 3 points = 30 points
GPA & Transcript
Repeat GPA & Transcript (counts double)
Future Study and Career Plans
Volunteer Service
Involvement
Leadership and Awards
Applicant Statement
Reference 1
Reference 2
Overall Impression

6. To award the scholarships, a check will be mailed to the school where each selected recipient is officially registered and has an official student ID. The funds are to be sent directly to the recipient's school and applied to the student's account to cover tuition and fees required to enroll at or attend plus required course-related expenses, such as fees, books, supplies, and equipment that are required for the courses in which recipient will enroll.
7. The Park Glen Neighborhood Association reserves the right to change the guidelines and procedures of the Scholarship Program at any time, including termination or reduction of the program.
8. Any awarded but unpaid or refunded scholarships will not be awarded to alternate recipients.
9. PGNA bears no responsibility for taxability of a scholarship or impact on a recipient's or family's tax status or financial aid.
10. Any questions or comments should be directed to the Scholarship Program Coordinator at PGNAScholarship@gmail.com.

C. ELIGIBILITY:

1. Applicant must be either:
 - a registered owner of a Park Glen home in county records or
 - someone born on or after **1/1/1998** (no more than 23 years of age on the last day of the current year) who receives over half of his or her support from the owner(s) of a Park Glen home.

In either case, the relevant homeowner must be a member in good standing of the Park Glen Neighborhood Association at the time of application and at the time of payment, if a scholarship is awarded. "Good standing" means no active violations more than 60 days old and no past due amounts owed to the Association.

2. Applicant must have a cumulative grade point average of 80% or better (or 3.00 on a 4.00 scale) for all of the most recent type of school attended (either high school or college).-
3. Applicant must have been active in school and/or community activities and demonstrated leadership and volunteer & extracurricular involvement.
4. **Applicant must be registered or planning to register for post-high-school study at an accredited college or university for the upcoming fall semester.**
5. Each scholarship awardee must provide proof of registration and his or her student identification number to the PGNA Treasurer no later than **September 1, 2021**.
6. If an awardee chooses to no longer receive the award, does not attend school, or becomes ineligible for any reason after the scholarship is paid, the awardee is responsible for ensuring that the award is refunded to PGNA.

D. APPLICATION PROCESS:

1. Applications will be available at www.ParkGlen.org in **late early April 2021**. Applications will be accepted beginning May 1, 2021 with a firm submission deadline of June 1, 2021.
2. A complete application package will include all of the following:
 - a. The 3 pages of the Application Form, filled out completely, signed by applicant, by the Park Glen homeowner, and by the applicant's parent or guardian (unless applicant is over 18 years of age).
 - b. Applicant Statement (one or two paragraphs), as described at the end of the application.
 - c. Two **recent** Letters of Recommendation as described at the end of the application.
 - d. Copy of the most recent official cumulative high school or college transcript, as described at the end of the application.

3. To be fair and consistent, nothing other than the five requested items (application, applicant statement, letter of recommendation #1, letter of recommendation #2, and transcript) will be used in the selection process, so additional items (certificates, confirmation of volunteer service, diploma, more than 2 recommendations, acceptance letter, etc.) should not be submitted.
4. Applicants are responsible for gathering and submitting all required information. Since applications are evaluated on the information supplied, all questions should be answered and all information supplied as completely as possible. Applications will be accepted as submitted, but missing information will count against the applicant.
5. The complete application package must be submitted between 12:01 am on May 1, 2021 and 11:59 pm on **June 1, 2021**. We encourage the submission of applications to the Scholarship Coordinator at this dedicated e-mail address: PGNAScholarship@gmail.com. But we have also arranged the opportunity to submit applications, sealed in an envelope, by mail or in person to:

**PGNA Scholarship Coordinator
c/o Neighborhood Management, Inc
5421 Basswood Blvd, Suite 710
Fort Worth, TX 76137**

NMI's office is 2 doors to the left of Premier Eye Care. Their drop box is located in front of their entrance facing Basswood Blvd.

Please do not staple the pages of mailed / in-person application packets.

6. Mailed applications must be postmarked on or before 6/1/21 and received by 6/5/21. **In-person applications must be sealed and deposited in the drop-box located outside of Neighborhood Management, Inc.'s office (address above). Neighborhood Management, Inc. (NMI) has offered their drop box as a delivery point for applications, and their office is currently closed to the public due to Covid-19. All questions should be directed to PGNAScholarship@gmail.com. NMI personnel are unable to answer any questions or provide any information about the scholarship program.**
7. The Program Coordinator will determine whether each applicant meets all eligibility requirements of sections C-1 and C-2 above and notify applicant and/or homeowner in the event of non-eligibility.
8. The Program Coordinator will confirm all applications by e-mail within 72 hours of receipt. If you do not receive the confirmation, contact the Program Coordinator **at PGNAScholarship@gmail.com**.
9. Once an application is submitted, no further revisions or additions can be made.
10. It is recommended that you retain a copy of your entire application and attachments for your records and for resubmission, if necessary.
11. Applications and all supporting documents will not be returned to the submitter but will be retained for some period of time before being destroyed.
12. Applications are considered confidential and will be handled and viewed only by the Program Coordinator and Selection Committee.
13. The Program Coordinator will assign a unique number to each applicant, write the number on each page of the submitted package, redact confidential information (e.g. Social Security #) throughout the package, and provide the complete package (except for page 1 of the application form) to the Selection Committee. The Selection Committee will refer to applications by their assigned numbers.
14. All applicants agree to accept the decisions of the Selection Committee as final.
15. Selected awardees will be notified by **June 30, 2021**. The list of selected awardees will be published on the www.parkglen.org website and published in the community newsletter. Applicants agree to the publication / announcement of their names for this purpose.

16. Each selected awardee must e-mail the following to the Association Treasurer no later than **September 1, 2021**:
 - a. proof of registration (e.g. enrollment confirmation, fee statement, class schedule) containing the student's name and the name of the institution. Screenshots are acceptable only if they substantiate registration and contain both the student's and institution's names.
 - b. his or her student identification number
 - c. the address of the Bursar, Financial Aid, or Scholarship office to which the payment should be sent.

The Treasurer will confirm receipt of this information within 72 hours.

17. The Association Treasurer will process scholarship payments on or soon after the later of **July 25, 2021** or the date awardee provides proof of registration and student identification number to the Program Coordinator. Awardee forfeits the scholarship award if the proof of registration and student identification number is not provided to the Treasurer by **September 1, 2021**.
18. Awardees are required to timely notify the Program Coordinator of any change in address, school enrollment, or other relevant information.

**PARK GLEN NEIGHBORHOOD ASSOCIATION
2021 SCHOLARSHIP PROGRAM APPLICATION FORM**

APPLICANT INFORMATION:

Applicant Name: _____ Date of Birth: _____

Address: _____

Phone #: _____ E-mail Address: _____

HOMEOWNER INFORMATION & CERTIFICATION:

Address of Park Glen home that relates to this applicant: _____

Owner(s) of that Park Glen home: _____

Relationship of Applicant to Owner(s): _____

Does applicant receive more than 50% of his or her support from owner(s)? ___ YES ___ NO

I authorize the Scholarship Coordinator to be given information from Park Glen Neighborhood Association records regarding property ownership, the current status of amounts owed, and the existence of any open violations for the property.

Signature of Homeowner Date

Printed Name of Homeowner

APPLICANT (& PARENT/GUARDIAN) CERTIFICATION:

All information provided in this application is true and accurate. I/We understand that if Applicant is chosen to receive a scholarship, final approval is contingent upon meeting all of the requirements described above. If Applicant does not meet the requirements, he or she relinquishes any right to the PGNA scholarship. If Applicant is awarded a scholarship, I/We agree to the publication of Applicant's name in reference to the award. I/We agree to regard the decision of the Scholarship Selection Committee as final.

Signature of Applicant Date

Signature of Parent or Guardian (if applicant is under 18) Date

EDUCATIONAL HISTORY AND GOALS:

School or Institution Last Attended: _____

Date or Semester/Year of Last Attendance (e.g. Spring 2021): _____

Cumulative GPA (either High School or College, whichever most recently attended): _____

Name of college or university you plan on attending: _____

Please describe your proposed field of study and future career plans: _____

VOLUNTEER SERVICE EXPERIENCES - Please list up to four instances of your most meaningful volunteer service experiences during the last four years. Please explain each experience in one paragraph or less.

1. Date(s): _____ Organization or Event: _____

2. Date(s): _____ Organization or Event: _____

3. Date(s): _____ Organization or Event: _____

4. Date(s): _____ Organization or Event: _____

INVOLVEMENT - Please list below up to four organizations and activities in which you have actively participated within and outside of school. Use only the space provided.

1. Organization/Activity/Date(s): _____
2. Organization/Activity/Date(s): _____
3. Organization/Activity/Date(s): _____
4. Organization/Activity/Date(s): _____

If applicable, please list below your employment history (if any) for the last two-year period. Please include Business / Name / Location / Dates (Month/Year)

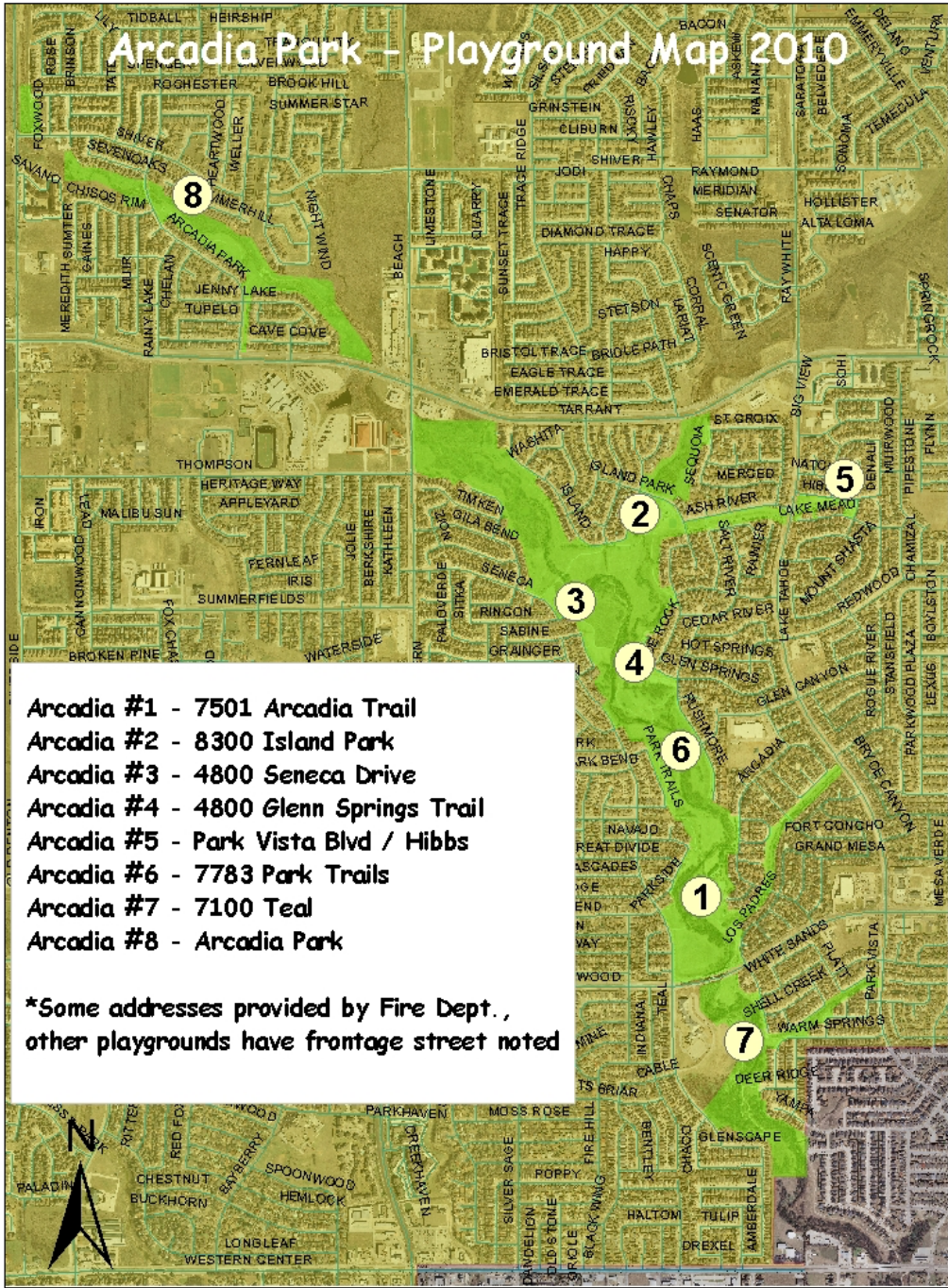
LEADERSHIP ROLES - Please list below the roles that you have taken within and outside of school, including any clubs or organizations in which you have been involved. Please use only the space below.

AWARDS - Please list below any awards that you have received in the last four years.

IN ADDITION TO THIS THREE-PAGE FORM, please also submit:

1. Applicant Statement (one or two paragraphs typed or handwritten) exhibiting your own writing expressing why this scholarship is important to you What do you expect to be the biggest challenge of your near future education, and how do you plan to address that? The intention is for the selection committee to get a sense of the candidates' writing skills as well as provide meaningful insight into the candidates themselves.
2. Two Letters of Recommendation from a teacher, school principal, professor, counselor, employer, minister, or any reference over the age of 21. Letters of recommendation should be dated and recent. Letters over 1 year old or without dates will be accepted but are likely to receive lower scores.
3. Copy of the most recent official cumulative college or high school transcript, as applicable, containing classes taken through at least **fall 2020** (graduating high school seniors show classes and grades for at least 3½ years of high school; college students show all classes and grades taken so far in college; if a recent transcript is not available, then the previous year's or previous semester's cumulative transcript plus one or more report cards showing all complete grades since then will be accepted). This transcript should be submitted in the same packet with the rest of the information from the student rather than being sent separately. It must be accurate but does not have to be certified, sealed, or provided directly by the school.

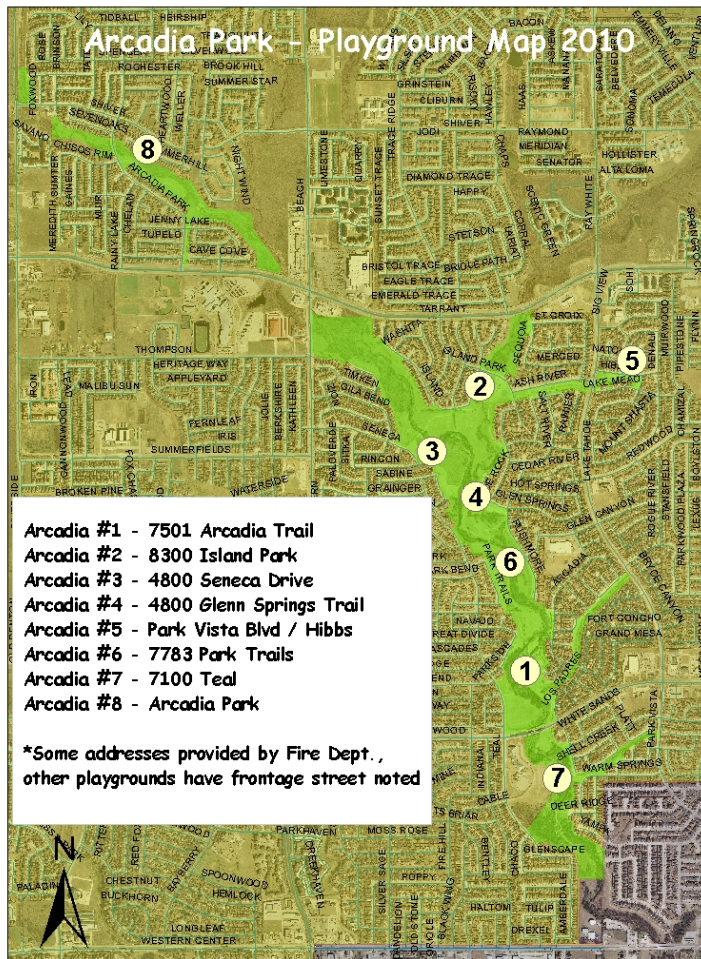
Arcadia Park - Playground Map 2010



- Arcadia #1 - 7501 Arcadia Trail
- Arcadia #2 - 8300 Island Park
- Arcadia #3 - 4800 Seneca Drive
- Arcadia #4 - 4800 Glenn Springs Trail
- Arcadia #5 - Park Vista Blvd / Hibbs
- Arcadia #6 - 7783 Park Trails
- Arcadia #7 - 7100 Teal
- Arcadia #8 - Arcadia Park

*Some addresses provided by Fire Dept.,
other playgrounds have frontage street noted

The Playground at Arcadia Park #3 (located at 4800 Seneca Drive) is scheduled to be replaced by the City of Fort Worth this coming year. Our community has the opportunity to choose which of three playground design options we prefer as well as the color, either primary (red/yellow/blue) or natural colors for any of the playground options. Please see below an Arcadia Park Map and the three playground design choices (Options #1-3). For your information Arcadia Park #2 and #6 have the Playground Option #2 which were installed this past year. Arcadia Park #5 has Playground Option #1, and is located off of Hibbs on the east side of Park Vista. **Please email your opinion on which playground design option you prefer along with color preference (primary colors or natural colors) to: PGNASusan@gmail.com.**





Playground Option #1



Playground Option #2



Playground Option #3



Playground Color Selection



PRIMARY COLORS

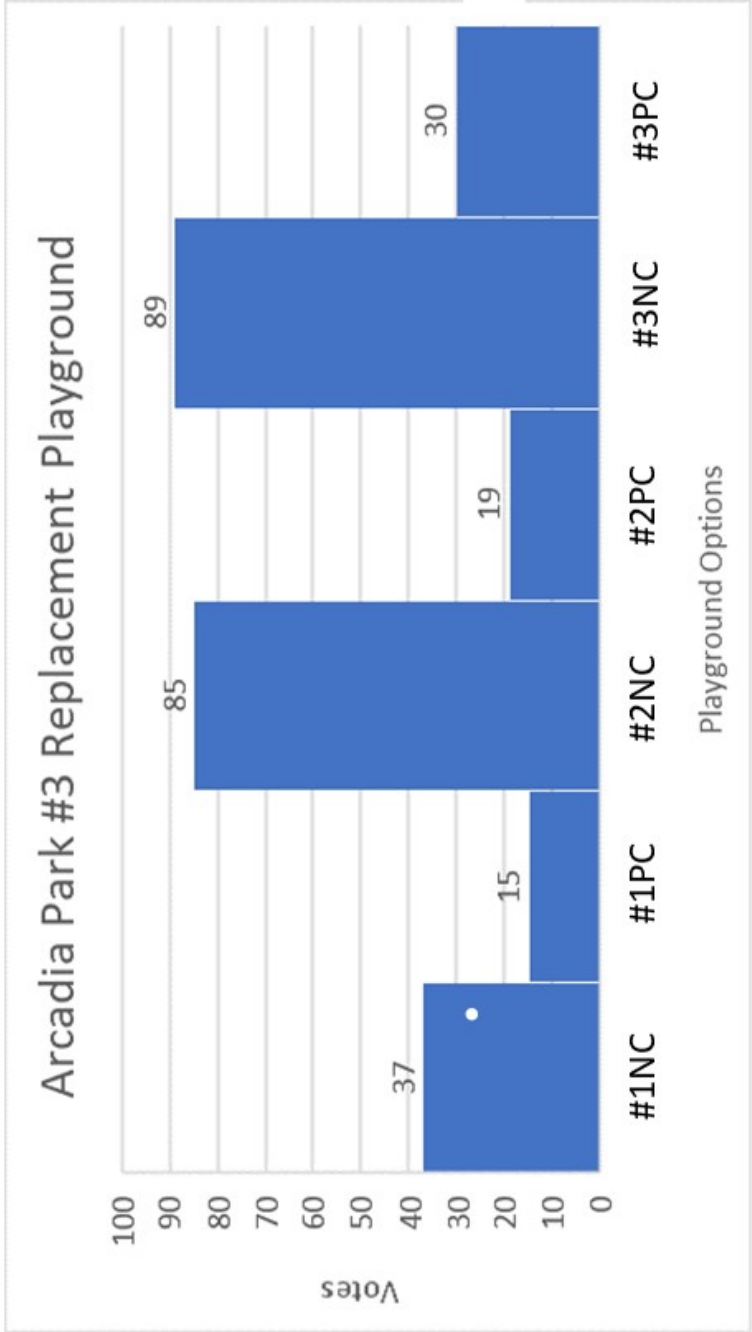
NATURAL COLORS



Arcadia Park #3 Replacement Playground

Code Key

- Option 1, natural colors = #1NC
- Option 1, primary colors = #1PC
- Option 2, natural colors = #2NC
- Option 2, primary colors = #2PC
- Option 3, natural colors = #3NC
- Option 3, primary colors = #3PC



Arcadia Park #3 Shade Options

Code Key

- Nothing should be added = Add Nothing
- Add shade trees = Add Trees
- Add shade sails = Add Sails
- Add shade trees & shade sails = Add Both
- Other = Other

