

Park Glen Neighborhood Association

Minutes of Regular Board meeting, December 6, 2022 (held directly after the Special Meeting, which was held at 7pm) In-person and Online

Location:

In Person: 8400 Park Vista Blvd., Room E100 in the Main Building

Online: <https://global.gotomeeting.com/join/955310189> or by

Phone: (571) 317-3122 Meeting Access Code: 955-310-189

APPROVED
BY BOARD
OF
DIRECTORS
ON
1/17/23

Call to Order, Welcome and Introduction of Board Members.

Susan Kenney started the meeting at 7:39pm. The quorum was met and the meeting was called order. The following Board Members were present: Susan Kenny, Beth Rutkoski, Ralph Robb, Tom Kaul, Paul Grove, and Melissa Medici. Scott Roloff was absent.

Consideration of October 18, 2022 Board Meeting Minutes.

Tom Kaul made a motion to accept the October 18, 2022 minutes. Beth Rutkoski seconded the motion. None opposed. Motion passed unanimously.

Board Member Reports & Comments

- Update on past PID6 Meetings was given by Beth Rutkoski.
- Next PID6 Meeting is in January 26, 2023, see PID6.org for details.

Community Manager's Report – Christina Fountain from NMI reported on the following:

- Neighborhood Updates/Status Report - Management Report – see attached Management Report
- Monthly Financial Reports – October 2022 Financial Report– see attached Financial Report (the November Financial Report will be given in January)

Treasurer's Report – See Financial Report above

Events & Activities Report:

- Halloween/Harvest Decorating Contest (Oct. 20-25, 7pm-10pm) Report— Beth Rutkoski reported.
- Turkey Trot (Thanksgiving morning, Nov. 24th) Report - Susan Kenney reported and stated that a financial report will be given at the January meeting.
- Holiday in the Park (December 3rd from 10am - 1pm) at Arcadia Park #4 at 4800 Glen Springs Park- Kristy Shallcross. Susan stated that Kristy could not make it, but that a financial report will be given in January
- Holiday Decorating Contest (December 8-13) - Beth Rutkoski

Business & Motions:

- Gmail Storage fee for Susan Kenney – Discussion on the need for more storage for Susan Kenney in her

PGNA Gmail account was heard. Beth Rutkoski made a motion to approve a \$21.31 Annual Fee to increase Gmail storage for Susan Kenney. Tom Kaul seconded the motion. **Motion passed unanimously.**

- Calendar of Events for 2023 – the proposed 2023 Calendar of Events was reviewed. Paul Grove made a motion to approve the Calendar of Events for 2023. Tom Kaul seconded the motion. **Motion passed unanimously.**
- Consider paying for Events Coordinator – discussion was held but more discussion is needed before a motion can be made. This item was tabled until the next meeting. Susan stated that it is increasingly more difficult to get volunteers.
- Eggstravaganza & Spring Festival – discussion was held about the Eggstravaganza and Spring Festival Event and about who would act as the coordinator of the event. Susan Kenney mentioned that NMI would charge \$ 3,000-3,500 to coordinate the event. Susan also stated that Homeowner Chelsey Masters who coordinated the event last year, would consider coordinating the event this year for a fee of between \$3,000-\$3,500. An audience member stated that she may be interested in acting as coordinator, but she would need more information. More discussion is needed on this topic. The motion was tabled until the next meeting.
- Shredding Event - Susan Kenny made a motion to allocate up to \$600 to conduct a community shredding event on April 22, 2023 with Susan Kenney as the Coordinator. This event will require: 1. Working with the shredding company; 2. Coordinating the publicity of the event; 3. arranging for location; and 4. Either working the event or getting other volunteers to work the event. Tom Kaul seconded the motion. **The motion passed unanimously.**
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- Collection Accounts to be forwarded to the Attorney – Paul Grove explained Park Glen’s Policy and Procedures for Collection of Assessments. Paul Grove made a motion to escalate the following homeowner accounts for collection action, per our collection policy, up to and including authorization of legal action to foreclose. Beth Rutkoski seconded the motion.

PKGN80950	PKGN21114	PKGN58990
PKGN48052	PKGN80740	PKGN39191
PKGN95636	PKGN47897	PKGN14873
PKGN95234	PKGN89858	PKGN14601
PKGN65347	PKGN74365	PKGN80310
PKGN81262	PKGN104051	PKGN65129
PKGN90126	PKGN14863	PKGN21051

The motion passed unanimously.

Need to find new Project Coordinator for future Sidewalk Projects – this topic was discussed. Susan Kensity and Beth Rutkoski volunteered to advertise to find a new Project Coordinator.

Member Comments – None

Adjourn - Meeting was adjourned at 8:37pm

Next Board Meeting is on January 17, 2023