Meeting minutes, March 21, 2023, at 7:00pm

Location:

In Person: 8400 Park Vista Blvd., Room E100 in the Main Build-

ing

Online: https://global.gotomeeting.com/join/955310189 or by

Phone: (571) 317-3122 Meeting Access Code: 955-310-189

Approved by
Board of
Directors
on
4/18/23

Call to Order, Welcome and Introduction of Board Members.

Susan Kenney started the meeting at 7:02pm. The quorum was met, and the meeting was called to order. The following Board Members were present in person: Susan Kenney, Beth Rutkoski, Ralph Robb, Tom Kaul, Paul Grove, and Melissa Medici. Scott Roloff was present online.

Consideration of February 21, 2023 Board Meeting Minutes

Tom Kaul made a motion to accept the February 21, 2023 Regular Board Meeting minutes. Beth Rutkoski seconded the motion. None opposed. Motion passed unanimously.

Board Member Reports & Comments

- Susan informed us about the Candidate Forum for District 4 City Council, March 23rd at Generations Church at 6:30 pm.
- Susan updated everyone on Reserve at Basswood Project proposed on Parkwood Hill Blvd., north of Habanero's shopping center.
- Beth updated everyone on the last PID6 meeting. She said that the PID is working on ideas to combat the homeless situation in the area, specifically No Trespassing signs.
- Next PID6 Meeting is March 30, 2023, see PID6.org for details.

Community Manager's Report – Christina Fountain from NMI reported on the following:

- Neighborhood Updates/Status Report Management Report (see attached)
- Monthly Financial Reports February 2023 (see attached)

Treasurer's Report -

Events & Activities Report:

- Christina Fountain reported on the Eggstravaganza & Spring Festival Event April 1st, 10am 1 pm (Location: Arcadia Park 4900 Island Circle)
- Susan Kenney reported on the following: Free PGNA Shredding Event April 22nd, 9 am 11am (Location: in parking lot along Black Hills at Park Glen Elementary)- Susan Kenney
- Susan Kenney reported on the following: Scholarship Program coming up. Information and application will be put on website (ParkGlen.org) in early April. Applications will be accepted between May 1-June 1st. Among several items requested are two recent recommendations (within the past year) and an offi-

cial transcript (but does not have to be certified, sealed, or provided directly by the school).

Business & Motions:

- A motion was made by Tom Kaul to approve homeowner appeal of ACC Denial for garage door paint. (Account #PKGN104531). The motion was seconded by Beth Rutkoski. All were in favor. The motion passed unanimously.
- Eggstravaganza & Spring Festival no discussion needed.
- Violation policy, concerning fines, for Adopted Amendment concerning Short Term Rentals. This item was tabled until the next meeting on April 18, 2023.
- Movie in the Park was discussed. Melissa Medici volunteered to act as coordinator for this event. A
 motion was made by Susan Kenney to approve an increase in the budget for the movie night
 event to \$1000 and appoint Melissa Medici as Coordinator of the Event. Tom Kaul seconded the
 motion. All were in favor. The motion passed unanimously.
- A motion was made by Beth Rutkoski to appoint PGNA Board President Susan Kenney to communicate with and direct the Sidewalk Coordinator. The motion was seconded by Ralph Robb. All were in favor. The motion passed unanimously.
- Beth Rutkoski let the board know that she will step down as Yard of the Month Coordinator.
- A motion to approve the gas reimbursement policy, as presented by Paul Grove at the meeting, was made by Paul Grove. The motion was seconded by Scott Roloff. Those voting yes for the motion were: Paul Grove and Scott Roloff. Those voting no to the motion were: Beth Rutkoski, Mellissa Medici, Susan Kenney, Tom Kaul, and Ralph Robb. The motion did not pass. A new motion would need to be presented at the next meeting.
- Gas allowance for Beth Rutkoski for Halloween/Harvest and Holiday Decorating Contest. Beth withdrew her request for gas allowance.
- Letter to City of Fort Worth on Homeless situation was discussed. The final draft will be crafted and finalized at the next meeting. This item was tabled until the next meeting on April 18, 2023.

Member Comments – None

Adjourn - Meeting was adjourned at 8:30pm

Next Board Meeting is on April 18, 2023

District 4 City Council Candidate Forum

Sponsored by League of Women Voters of Tarrant County

Park Glen is in District 4, District 4 boundaries are here: https://www.fortworthtexas.gov/government/districts/district4

Come learn about the District 4 Candidates.

Location: Generations Church (main building)

8400 Park Vista Blvd., Fort Worth, TX 76137

Date: Thursday, March 23rd

Time: 6:30 pm

Key Election Dates

- **April 6** Last day to register to vote.
- **April 24 May 2** Early voting.
- **May 6** Election day.

For general information on 2023 citywide elections, what District you're in (Park Glen is in District 4), how to register to vote, where to vote, and more:

fortworthtexas.gov/2023election

Management Report February 18, 2023 to March 17, 2023

Administrative

Homeowner Contact:

- 6 regarding violations (this includes violations on their own properties or neighbors).
- 4 resale certificate inquiries and/or mortgage questionnaires.
- 5 requesting contact change information (or adding of email/phone numbers)
- 2 conversations regarding Property Modifications requirements/information.
- Management sent several email blasts on behalf of the board.
- Management worked with several homeowners regarding settling their balance and sent waiver requests to the board for review and decision.

Our office hours are Monday through Thursday 8:30 to 5:00. 8:30 to 3:00 on Fridays. There is a drop box outside the office for after hours. Office address is 5421 Basswood Blvd, Fort Worth 76137 (2 doors down from Premier Eye).

Change of Ownership

10 Properties had ownership changes processed from February 18, 2023 to March 17, 2023, down from last month's 11.

Homeowner Emails on File

Currently we have 2,788 up from 2,779 emails on file, an increase of 9 emails from last month.

Management Report February 18, 2023 to March 17, 2023

ACC Applications from 2.18.2023to 3.17.23

26 ACC applications have been received from owners since 2.18.23

18 applications were approved for:

- o Adding metal accents to roof
- Exterior Painting
- o Fence replacement
- Garage Door Replacement
- Gazebo installation
- Roof Replacement
- Window Replacement
- 7 applications are pending.
- 1 application was withdrawn (subsequently resubmitted and approved).

Violation Summary Report 2.18.23 to 3.17.23

Courtesy Notice - 94 - (156) Everything in parenthesis is from

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Architectural – 3 (0)
Basketball Goal – 1 (2)
Driveway/Sidewalk – 3 (5)
Exterior Maintenance – 2 (1)
Fences – 3 (6)
Holiday Decorations – 4 (1)
Landscaping – 34 (4)
Parking – 0 (5)
Signage – 2 (0)
Storage of Garbage / Recycling - 35 (110)
Stored/Inoperable Vehicle – 1 (1)
Tree Requirements – 4 (3)
Unsightly Items – 2 (19)
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Management Report February 18, 2023 to March 17, 2023

Warning Notice 35 (45)

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Architectural – 2 (1)

Basketball Goal – 1 (3)

Driveway – 1 (0)

Exterior Maintenance – 1 (1)

Fences – 0 (4)

Landscaping – 23 (2)

Parking – 1 (0)

Storage of Garbage/recycling – 3 (22)

Stored/inoperable vehicle – 0 (1)

Tree Requirements – 1 (1)

Unsightly Items – 3 (10)
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209 Notice 9 (4)

Driveway -0 (1)
Exterior Maintenance - 0 (1)
Landscaping - 1 (1)
Storage of Garbage cans - 6 (1)
Tree Requirements - 1(1)
Unsightly Items - 1 (0)

**209 Letter is the start of the legal process, these notices contain specific language that is mandated by Texas Property Code to send an account to the attorney, so a lawsuit may be filed to enforce deed restrictions that are not being met.

209 Notice Certified - 1 (1)

Basketball Goal - 1

<u>Monitor – 5 (8)</u>

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ACC - 0 (2)
Driveway - 0 (1)
Exterior Maintenance - 1 (1)
Landscaping - 2 (2)
Parking - 1 (2)
Unsightly items - 1 (0)
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Violation Totals:

Open:

94 Courtesy

46 Warning

10 209

5 Monitor

Closed - 41

Management Report February 18, 2023 to March 17, 2023

Accounting

Please refer to attached reports for Balance Sheets and Budget Comparison Summary for February .

Legal (As of 2/17/2023) (waiting on updated report)

- 5 (2) Judicial Foreclosure
- 8 (11) Collection/Pre-Litigation
- 4 (4) Active Post Judgments (3 active payment plans)
- 1 (1) Bankruptcy

18 accounts currently with the Attorney (19)

Respectfully Submitted,
Christina M. Fountain, FL CAM
Senior Community Association Manager
Neighborhood Management, Inc.

Balance Sheet as of 2/28/2023

Assets	Operating	Reserve	Total
Current Assets			
1000 - CAB Operating Checking	\$34,450.62		\$34,450.62
1001 - CIT Operating Money Mkt *9421	\$75,201.30		\$75,201.30
1020 - PPB Operating Account *1794	\$161,067.38		\$161,067.38
1102 - AAB ICS Reserve MM *4845		\$106,845.98	\$106,845.98
1103 - CIT Reserve Money Mkt *4542		\$55,529.83	\$55,529.83
1120 - PPB Reserve Money Mkt *1785		\$76,595.54	\$76,595.54
1200 - CDARS Reserve CD *7127 52 weeks 08/24/2023		\$130,148.40	\$130,148.40
1201 - CDARS Reserve CD *7151 52 weeks 08/24/2023		\$130,148.40	\$130,148.40
1600 - Accounts Receivable	\$77,380.30		\$77,380.30
1605 - Allowance for Doubtful Accts	(\$7,243.76)		(\$7,243.76)
Total Current Assets	\$340,855.84	\$499,268.15	\$840,123.99
Total Assets	\$340,855.84	\$499,268.15	\$840,123.99
Liabilities / Equity	Operating	Reserve	Total
Current Liablities			
2003 - Due to Mgmt. CoTrf Fees	\$2,620.00		\$2,620.00
2050 - Prepaid Owners Assessments	\$18,339.47		\$18,339.47
2070 - Homeowner Refunds	\$66.00		\$66.00
2003-99 - Due to Mgmt CoCollect Ltr/Pmt Plans/Admin/Lien	\$19,205.00		\$19,205.00
Total Current Liablities	\$40,230.47		\$40,230.47
Equity			
3500 - Fund Balance Retained	\$139,607.38	\$497,601.63	\$637,209.01
3550 - Current Year Gain / Loss	\$161,224.46	\$1,666.52	\$162,890.98
3600 - Prior Year Adjustments	(\$206.47)		(\$206.47)
Total Equity	\$300,625.37	\$499,268.15	\$799,893.52
Total Liabilities / Equity	\$340,855.84	\$499,268.15	\$840,123.99

Statement of Revenues and Expenses 2/1/2023 - 2/28/2023

	Current Period				Annual		
	Actual	Budget	Variance	Actual	Budget	Variance	Budge
Operating Income							
Income							
4100 - Assessments	-	-	-	218,922.00	218,922.00	-	218,922.0
4500 - Interest Income	18.62	-	18.62	99.64	-	99.64	
4550 - Interest on Assessments (Delinquent)	276.02	125.00	151.02	2,249.51	625.00	1,624.51	1,500.0
4603 - Social Event Income	-	1,416.67	(1,416.67)	13,342.00	7,083.35	6,258.65	17,000.0
Total Income	294.64	1,541.67	(1,247.03)	234,613.15	226,630.35	7,982.80	237,422.0
Total Income	294.64	1,541.67	(1,247.03)	234,613.15	226,630.35	7,982.80	237,422.00
Operating Expense							
General and Administrative Expenses							
5104 - Administrative	2,692.35	458.33	(2,234.02)	12,696.04	2,291.65	(10,404.39)	5,500.00
5105 - Postage	1,613.87	458.33	(1,155.54)	6,902.93	2,291.65	(4,611.28)	5,500.0
5107 - Social Committee/Community Events	-	-	-	11,560.83	19,200.00	7,639.17	27,600.0
5107-02 - Community Programs	-	-	-	1,959.82	1,850.00	(109.82)	2,000.0
5112 - Committee Expense	-	-	-	125.00	-	(125.00)	500.0
5113 - Professional Management	6,942.00	6,942.00	-	34,710.00	34,710.00	-	83,304.0
5114 - Storage	265.00	265.00	-	1,325.00	1,325.00	-	3,233.0
5115 - Website/Portal	-	-	-	671.57	800.00	128.43	800.0
5116 - Association Meetings	-	20.00	20.00	-	100.00	100.00	240.0
5117 - Licenses, Permits & Fees	-	-	-	-	-	-	120.0
5118 - Hospitality	-	125.00	125.00	-	625.00	625.00	1,500.0
5120 - Copies	-	-	-	-	-	-	2,200.0
5176 - Legal Fees	75.00	400.00	325.00	2,952.50	2,000.00	(952.50)	4,800.0
5180 - Other Professional	-	-	-	-	4,000.00	4,000.00	8,000.0
5181 - Audit & Accounting	245.00	-	(245.00)	485.00	700.00	215.00	700.0
5184 - Scholarships/Charity	-	916.67	916.67	-	4,583.35	4,583.35	11,000.0
Total General and Administrative Expenses	11,833.22	9,585.33	(2,247.89)	73,388.69	74,476.65	1,087.96	156,997.00
Taxes 5202 - Corporate Income Tax			_ [2,300.00
Total Taxes	-	<u>-</u>	-	<u>-</u>	<u> </u>	- -	2,300.00
Insurance							
5250 - Commercial Package Insurance	-	-	-	-	-	-	11,220.0
5251 - Directors' & Officers' Ins.	-	-	-	-	-	-	7,825.0
5252 - Umbrella Policy	-	-		-	<u>-</u>		1,474.0
Total Insurance	-	-	-	-	-	-	20,519.0
Infrastructure and Maintenance							
5470 - Community Maintenance & Repairs	-	1,250.00	1,250.00	-	6,250.00	6,250.00	15,000.0
Total Infrastructure and Maintenance		1,250.00	1,250.00		6,250.00	6,250.00	15,000.00

Statement of Revenues and Expenses 2/1/2023 - 2/28/2023

		Current Period			Year To Date		
	Actual	Budget	Variance	Actual	Budget	Variance	Annual Budget
Operating Expense							
6000 - Reserve Contribution	-	-	-	-	-	-	42,606.00
Total Reserves	-	-	-	-	-	-	42,606.00
Total Expense	11,833.22	10,835.33	(997.89)	73,388.69	80,726.65	7,337.96	237,422.00
Operating Net Total	(11,538.58)	(9,293.66)	(2,244.92)	161,224.46	145,903.70	15,320.76	-

Statement of Revenues and Expenses 2/1/2023 - 2/28/2023

	Current Period				Year To Date		
	Actual	Budget	Variance	Actual	Budget	Variance	Annual Budget
Reserve Income							
Income							
4500 - Interest Income	311.32	-	311.32	1,666.52	-	1,666.52	-
4750 - Reserve Fund Contribution Income		-	-	-	-	_	42,606.00
Total Income	311.32	-	311.32	1,666.52	-	1,666.52	42,606.00
Total Income	311.32	-	311.32	1,666.52	-	1,666.52	42,606.00
Reserve Net Total	311.32	-	311.32	1,666.52	-	1,666.52	42,606.00
Net Total	(11,227.26)	(9,293.66)	(1,933.60)	162,890.98	145,903.70	16,987.28	42,606.00



FUN FOR ALL AGES!
FOOD AND MUSIC, OUTDOOR MARKET
PICTURES WITH THE EASTER BUNNY,
EGG SCRAMBLES, INFLATABLES

AND MORE!

Vendors are needed for the Outdoor Market!

Sign up to be a vendor here:
http://parkglen.org/exhibitor-sponsor-info.html

ANY QUESTIONS? EMAIL BRANDY JONES AT BJONES@NMITX.COM

PROPOSAL FOR GAS REIMBURSEMENTS

Allow active Board members and Board-approved, volunteer event coordinators to request reimbursement for gas used in the course of their volunteer service.

Process: Submit a reimbursement request to the Treasurer (unless the requestor is the Treasurer, then the request goes to the President), including the amount requested (\$Reimbursement), total amount of miles driven (Miles) which qualify for reimbursement, along with the cost per gallon of gas (\$/gal). The calculation for the reimbursement is simply:

Miles / Standard MPG \times \$/gal = \$Reimbursement

- For **Miles**, you must attach a written/typed log of the dates, starting mileage, ending mileage, and purpose for each entry that qualifies for gas reimbursement
- For \$/gal, you must attach a recent gas receipt. The dollar amount of the receipt has nothing to
 do with the reimbursement. The receipt is the documentation for the cost of a gallon of gas at
 the time since gas prices change daily.
- Standard MPG = 20 (the board can vote to change this at any time)

Example: If you drove 100 miles as part of your Board member responsibilities, and purchased gas at \$3.17/gallon, you would submit a reimbursement for \$15.85, along with a trip log that documented the 100 miles, and a receipt that shows the \$3.17/gallon cost of gas, using this formula:

100 miles / 20 mpg
$$\times$$
 \$3.17/gal = \$15.85

In the advent of questionable mileage, the reimbursement will go to the full Board for approval.

* Draft *
Not yet
approved by
Board of
Directors

Honorable Mayor Parker and Honorable Fort Worth City Council Members,

Draft

The issue of homeless camping, panhandling, and the litter caused by the homeless has become an urgent issue in District 4, as we know it has throughout the City of Fort Worth. We have an active community group that has organized to report all these issues on the myfw app and to work with every department from police, code enforcement, and their city councilman for over a year now, but the problems continue to grow.

Homeless camps have been found in Arcadia Park, blocks away from Fossil Ridge High School. Last year, a high school student was doing drugs with the homeless in a camp in Arcadia Park off of N. Beach and N. Tarrant Pkwy, and this was reported to then councilman, Cary Moon's office. We actually have had homeless camping in the pond area in front of Fossil Ridge High School. The Keller School campuses are now at the urging of the community, removing all charitable donation bins off of their campuses off of N. Beach and the surrounding areas, because they are being broken into by the homeless, and the contents are being strewn on the parking lots and taken to the creek areas in our communities with the things they don't need left trashing our beautiful natural areas. These are safety issues for the children in our community.

The area down at 820 and N. Beach has become populated with a majority of homeless people staying in the hotels, loitering, panhandling, and dealing drugs. The homeless get off the buses that run down N. Beach and Heritage Trace and they head to the numerous homeless camps now dotting our area. Some head towards Haltom City and 377 where there is a homeless camp: some go to Western Center and 35 W where there is camping all along Fossil Creek; others head to the cheap hotels with panhandling money or hotel vouchers; others have just started setting up camps out in the open next to vacant buildings in shopping centers.

Whatever the City is doing is not working. Chasing the homeless from one area to another is not a solution. Giving the homeless permanent supportive housing without any goals or benchmarks set for the homeless is not a solution. Not enforcing panhandling and camping laws already on the books is not a solution. The City can invest in parks, art, businesses, and transportation, but if the issue of homelessness is allowed to continue on this trajectory, you will become just

another large city drowning in the problem of homeless that has ruined some of the most wonderful places in the US.

We need the City to:

- 1. Have more teams to clean up the homeless camps once they are shut down. There is only one team that handles the whole city.
- 2. Increase the police force in North Fort Worth so that there are enough police officers to patrol our area and to look for these camps and deal with them.
- 3. Do an advertisement blitz to inform citizens how they can donate to the organizations that help the Homeless and explain how giving directly to the homeless encourages more homeless in the community and camps.
- 4. Have goals and/or benchmarks set for the homeless when homeless permanent supportive housing is provided.
- 5. Enforce panhandling and camping laws already on the books
- 6. Streamline the process for removing camps, so that it takes less time. Example, let the officer who makes contact with the homeless inform them that they are breaking the law, and they have x number of days to vacate. If it is on private property have the homeless person produce an official form with permission from the property owner, instead of the city having to contact the private landowner and slowing everything down. Currently, homeless individuals are just moving from one location to another nearby location, wasting police resources and continuing the homeless camp issue in the area.

The list attached are suggestions by residents in our community of how to make the homeless situation better in our Community. Park Glen stands ready to get to work on finding more solutions and partnering with the City of Fort Worth to keep our community and all of Fort Worth the best place to live in.

Thank you all for serving the citizens of Fort Worth.

Sincerely,

Suggestions by residents in our community of how to make the homeless situation better in our Community

Panhandling

- (a) **Education campaign.** Get out the word not to give to panhandlers and instead give to charities that actually work to get to the root problems of homelessness and move people sustainably off the street.
 - i. Low/no cost option. The city could put public service announcements on their social media pages, and in water bills. They could say "End Homelessness! Give to (insert homeless charity) instead of panhandlers."
 - ii. **Higher cost option.** Get sponsors for bus, TV, radio, and social media campaigns.
 - iii. **Infrastructure option.** Add a donation QR code to every illegal panhandling sign in the city.
- (b) Law enforcement. Enforce the law on the books. No warnings. No nice. Make it clear Fort Worth doesn't tolerate this.
- (c) **New law for givers.** Fine people who give to panhandlers to send a message that the panhandling laws on the books swing both ways. Downside very hard to enforce.
- (d) **Expand laws for repeat offenders.** Enact laws for repeat offender panhandlers, remove indigent loop hole.

End Homelessness

- (a) **Deploy an end homelessness initiative.** Humans deserve to not live in the street. Ending homelessness is a lofty goal. Maintaining a safe and thriving community is, too. This is not NIMBY. This is about "Not In Anyone's Yard to End Homelessness".
 - i. Get help to those who want help. Flood the homeless with volunteers, police officers, social workers, charities, and education materials on how to get help with a deadline for action. If it's truly cheaper to home people, let's home them, now. If it's some combination of things, let's do them.
 - ii. Action options.
 - Transportation to a city center for evaluation and help getting a timeline to returning to a self-sustaining path. This is the best path!

- Leave the city with record of that being the choice, so if the subject is apprehended again for breaking the law in Fort Worth, it is clear the person understood their choice.
- Refuse help and go to jail for breaking the law.
- (b) **Enforce the laws on the books**. Drugs, human trafficking, and prostitution are all crimes today and rampant in the homeless community.
- (c) **End the waste of resources**. The city officials have said that Fort Worth offers excellent services, so many of the homeless are drawn to our city, because they know they can get help. Let's help them, and stop spending money on code enforcement, police man hours, and building permanent homeless housing that demands nothing of the homeless to live there. Let's make these resources deliver lasting results.